

### Meeting

**Date:** Thursday, 20 May 2021

**Time:** 6:30pm

**Location:** Via MS Teams

### AGENDA

1.	<b>Welcome and Meeting Prootcols</b>
2.	<b>Feedback from Meetings</b> (Pages 3 - 12) (a) Minute of meeting held on 4 March 2021. (Attached) (b) Minue of Special meeting held on 22 April 2021. (Attached)
<b>Section 1: Service &amp; Partner Updates &amp; Consultations</b>	
3.	<b>Update on 20mph Pilot</b> Philippa Gilhooly, SBC Team Leader – Traffic and Road Safety
4.	<b>Public Transport in Berwickshire Post-Covid</b> Gordon Grant, SCB Passenger Transport Team Leader
5.	<b>Youth Ambassadors for Sustainability</b> Pam Rigby, SBC Youth Engagement Worker
6.	<b>Care Housing in Duns</b> Trust Housing
7.	<b>Area Partnership Consultation</b>
<b>Section 2: Local Priorities</b>	
8.	<b>Berwickshire Community Assistance Hub</b> Update from Norrie Tait, SBC CLD Youth Work Team Leader
<b>Section 3: Community Funding</b>	

9.	<b>Community Fund Working Group</b> Update including recruitment to the Assessment Panel.
10.	<b>Community Fund 2021/22</b> (Pages 13 - 14) Funding table update. (Attached)
11.	<b>Community Fund Grant Evaluation</b> Update from Eyemouth Community Council on Eyemouth's BMX Track.
<b>Section 4: Other</b>	
12.	<b>Date of Next Meeting - 1 July 2021</b> Are there any items of business you would like to propose for the agenda?  Please note that items can be submitted after the meeting through your local Elected Member or the Communities & Partnership Team.
13.	<b>Any Other Items the Chairman decides are Urgent</b>
14.	<b>Open Forum</b>
15.	<b>Meeting Evaluation</b> The link will be open from Thursday 20 May at 6:00pm to Sunday 23 May at 11:45pm.  Link to evaluation: <a href="https://forms.office.com/r/29mKHfAZLW">https://forms.office.com/r/29mKHfAZLW</a>

Please direct any enquiries to: [communityengagement@scotborders.gov.uk](mailto:communityengagement@scotborders.gov.uk)

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**SCOTTISH BORDERS COUNCIL  
BERWICKSHIRE AREA PARTNERSHIP**

MINUTES of Meeting of the  
BERWICKSHIRE AREA PARTNERSHIP  
held Via Microsoft Teams on Thursday, 4  
March 2021 at 6.30 pm

- Present:- SBC Councillors: J. A. Fullarton (Chairman), J. Greenwell, C. Hamilton, H. Laing, D. Moffat and M. Rowley;  
Other organisations attendees: Ms J. Amaral (BAVS), Mr A. Brooking, Mr J. Brown, Mr K. Dickinson (Gavinton, Fogo & Polwarth CC), Ms A. Fisher (Sea the Change/Berwickshire Marine Reserve), Mr B. Forrest (RAGES), Mr T. Hodge (BHA), Mr A. Manley (Foulden, Mordington & Lamberton CC), Ms D. McKinnon (Eat, Sleep, Ride), Ms A. McNeill (A Heart for Duns), Mr A. Mitchell (Duns CC), Ms R. Noble (Outside the Box), Ms H. Paxton (Greenlaw & Hume CC), Ms H. Smith (Re-Tweed), Ms J. Sutton (Cockburnspath Community).
- In Attendance:- Locality Development Co-ordinator, Strategic Community Engagement Officer and Communities and Partnership Manager; Clerk to the Council.

1. **WELCOME AND MEETING PROTOCOLS**

The Chairman welcomed everyone to the meeting of the Berwickshire Area Partnership. The meeting was held via Microsoft Teams and the Chairman outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **FEEDBACK FROM MEETING ON 17 DECEMBER 2020**

The Minute of the special meeting of the Berwickshire Area Partnership held on 17 December 2020 had been circulated and was noted.

3. **TRANSPORT**

Dan Cathcart, SBC Localities Transport Officer, joined the meeting and gave an update on the local bus services which were currently operating at 80% of pre-Covid levels, subject to CSGR payments from Transport Scotland. The Council was currently conducting a review of all public service contracts to try to ensure that this suited the travelling public. NHS and Care sector ticket discount scheme was available for all bus services so, on presentation of ID on any bus service, these staff would get 50% discount and a free service operated for those leaving Borders General Hospital. With regard to Reston Station, planning consent had been given in February 2021 and the opening would hopefully be in late 2021, subject to funding. Scotrail services were currently running at 65% of timetable and Scotrail was fully supportive of Reston station. Bus services would be reconfigured around train services. The school bus service was returning to normal pending a phased return of pupils to school. Announcements were expected by Scottish Government. Currently a 2 metre distance was required on transport so only 7 or 8 pupils could be on a bus and it was hoped 1 metre distancing would come in for 15 March. In response to some questions, Mr Cathcart advised that in terms of publicity for the ticket discount scheme and free transport from BGH, a PR campaign on the discount scheme had been launched in October 2020, stretched out to the care sector and the free bus in the New Year just as lockdown came back in. More publicity would be put out once wider travel was permitted by Scottish Government. Bus operators had had a certain level of payment maintained from the Council despite the fact school services had not been running and this allowed them to maintain their trading status and keep operating. It was hoped that a 1m distance would be introduced for school transport to allow more pupils to get safely back to school as there were insufficient buses available should the current 2m distancing rule be maintained.

Councillor Rowley asked that others also promote the discount scheme for care workers and confirmed that while some Council buildings had been unoccupied, they still needed maintained and the cost of PPE, additional cleaning, etc. had meant little in the way of savings, with income way down. Mr Cathcart further confirmed that he was also happy to pick up with Barrie Forrest about integrated transport links for Reston Station.

#### 4. **FIT FOR 2024: REVIEW OF AREA PARTNERSHIP AND COMMUNITY FUND**

- 4.1 With reference to paragraph 4 of the Minute of 3 December 2021, copies of the findings and proposals from the Berwickshire Area Partnership Review Sub-Group had been circulated. The Chairman of the Review Sub-Group, Mr Keith Dickinson, gave a presentation on the work of the Sub-Group, thanking the members of the Group for their work and effort in considering a number of issues. The Group had met on several occasions during January and February 2021. With reference to the future of the Area Partnership, the Group favoured the Partnership continuing as a Council committee and was content with the current role, remit and purpose of the Area Partnership as it related to the development, implementation and monitoring of the Berwickshire Locality Plan and Action Plan; and the delivery of the Berwickshire Community Fund. However, in the future, significant modifications to the working/operation characteristics of the Berwickshire Area Partnership would be required to ensure that the core functionality of the Partnership was discharged in a more effective and participatory manner. A key activity of the Partnership related to how the Berwickshire Locality Plan was developed and monitored. The Group believed that the current Partnership model was rather unwieldy, lacked focus and failed to engage with many communities. Discussions in the Group had highlighted how planning at a more local “place” level was seen to be more relevant and would attract greater engagement within communities, and the Group therefore proposed a model of “bottom up” planning from several/many communities. It was recognised that more needed to be done to collate and review existing community plans, bring “place” plans together into a coherent Locality Plan, and regularly monitor all plans. In order to achieve this, it would likely be necessary to undertake substantial capacity building within communities. Good practice already existed throughout Berwickshire, but further efforts would be required to share this experience and operate more effectively as a Partnership.
- 4.2 With regard to the best way forward for the Community Fund, the Group favoured initially (in line with recommendations of the Scottish Community Development Centre report to Scottish Borders Council in early 2020) that no changes be made to the grants for Community Councils, Village Halls and local Festivals. The key outcome from further discussions in the Group was that substantial benefit would derive from a change in the criteria and decision-making processes associated with the Community Fund. It was proposed that a Sub-Committee of the Area Partnership be set up with full delegated powers to undertake the assessment of applications and make awards. All applications to the Community Fund would be dealt with through a single process, to ensure rigour, rationale and uniformity in the assessment of applications. The proposed 10 person Sub-Committee would be drawn from the membership of the Area Partnership and would comprise a combination of experience, representation and “new blood”. While allowing flexibility, it was envisaged that membership would include 3 SBC Elected Members, with an open recruitment process for the remaining members. In general, the Group felt that Area Partnership meetings had yet to realise the level of community engagement and involvement that was originally envisaged. The term “partnership” implied a level of equality between parties and participation in the management of the business and therefore a greater involvement in agenda setting and facilitation of meetings was proposed. In addition, the Group favoured the introduction of a rotating Chair. While a committee of Scottish Borders Council, and therefore for Council to appoint the Chair, the view of the Area Partnership prior to the appointment of a Chair should be sought. If all this was taken forward then the Group considered this would give confidence that the Area Partnership could work in a more effective way in future. The Chairman thanked Mr Dickinson and the Review Sub-Group for all their hard work.

- 4.3 Comments were then received from the meeting attendees:
- Fantastic piece of work; the role of the Chair or a Facilitator was about empowering and enabling but keeping the focus on the purpose of the meeting.
  - The Area Partnership was about people having control and participating.
  - A clear role for SBC officers in the proposed Sub-Committee; the Sub-Committee would be accountable to the Area Partnership.
  - The Sub-Committee would make the decisions on awards of grants from the Community Fund and advise the Area Partnership accordingly.
  - Area Partnership would have an annual discussion on how well the process was working.
  - Consideration would need to be given to widen participation and involve communities; if the business of the Area Partnership was interesting and valuable, with good decisions, then people would participate. If the meetings were just talking shops then it would not work. There should be a group looking at agenda items.
  - When discussing greater community engagement the Review Sub-Group recognised the amount of work happening at a very local level and this could feed in to the Locality Plan and the wider Borders Community Plan e.g. Eyemouth Plan.
  - There were some excellent examples of community place planning; Heart for Duns group was working with Duns Community Council to take forward planning for the local environment and wanted to pilot that model if successful and roll it out further in support of local communities.

#### **DECISION**

**AGREED to support the recommendations of the Review Sub-Group:**

- (a) **the continuation of the Area Partnership as a Council committee;**
- (b) **the continuation of the current role, remit and purpose of Area Partnerships;**
- (c) **the development of a model of bottom-up community planning, assisted by appropriate capacity building and the sharing of good practice;**
- (d) **the retention of the existing Community Councils, Village Halls and Local Festivals grant schemes;**
- (e) **the creation of a Sub-Committee of the Area Partnership – the Berwickshire Community Fund Assessment Group – with full delegated powers to undertake the assessment of applications and subsequently make awards;**
- (f) **the introduction of an Area Partnership sub-group with responsibility for setting and facilitating future meeting topics; and**
- (g) **the request that the Council sought the views of the Berwickshire Area Partnership prior to the appointment of the Chair.**

#### **5. BERWICKSHIRE COMMUNITY FUND 2020/21**

5.1 The Chairman advised that there was a similar problem to the last time when the Fund was oversubscribed, with £33,988 available and applications totalling £62,869. Gillian Jardine, Locality Development Co-ordinator, presented highlights for each project. The applicants were available at the meeting to answer questions, and then left the meeting prior to decisions being made.

(a) **Eat, Sleep and Ride**

This project sought funding of £24,267 to start 'Take the Reins', a personal development programme designed to provide a learning opportunity to high school children aged 13-17 years who were not in full-time education. The programme would be delivered over 26 weeks, with space for 12 young people. In response to

a question, it was confirmed that spaces would be offered to young people from Berwickshire first and then opened to the rest of the Borders.

(b) **Berwickshire Marine Reserve**

This project sought funding of £12,511 to contribute to the costs of employing a Project Officer and project costs for “Conserve Your Marine Reserve”. This Citizen Science project would engage users of the Marine Reserve to help identify pressures that threatened the survival of marine ecosystems and promote people’s ability to appreciate and protect it.

(c) **Sea the Change**

This project sought funding of £7,684 to commission a feasibility study to explore solutions to changes to Coldingham beach infrastructure which were identified in an Access Audit report. The 5 key issues identified were access to the disabled parking, beach wheelchair storage, disabled toilets, the beach and the boardwalk. The Area Partnership expressed some concern about the cost of the feasibility study and queried whether funds would be better spent on the solutions rather than the feasibility study.

(d) **Re-Tweed**

This project sought funding of £5,504 to pilot the delivery of a minimum of two (maximum three – depending on resources) 6-week intensive skills based training (one day/week) in Berwickshire village halls in communities where no other provision existed – Cockburnspath and Westruther or Longformacus. It was confirmed that the Board had talked about this for some time with various organisations, trying to encourage more young people into the mix. A course had taken place in Cockburnspath but due to social distancing requirements, only 4 places were available for the 11 applicants. The aim was to take these courses to smaller communities in Berwickshire where no other provision existed.

(e) **Outside the Box**

This project sought funding of £12,903 for staffing costs for a project to reconnect individuals with each other and encourage and support people back to attending group sessions. The aim would be to deliver 1 to 2 sessions (physical or virtual) per group to raise confidence of individuals, maintain connections and reduce isolation. In response to a question it was confirmed that the organisation worked with individuals to identify gaps in support and encourage peer support so after one or two sessions groups could be self sustaining.

5.2 Members of the Area Partnership considered the applications and discussed whether a reduced amount of funding could be offered to applicants and whether this would have an impact on projects. While officers were able to work with groups on other funding sources, the availability of these could not be guaranteed. The applicants then left the meeting and members of the Area Partnership considered each of the various projects in turn.

**AGREED to the following:**

- (a) **to award Re-Tweed £5,504 from the Community Fund for skills based training training;**
- (b) **to award Berwickshire Marine Reserve £12,511 from the Community Fund for the “Conserve Your Marine Reserve” project;**
- (c) **to award Sea the Change £4,000 from the Community Fund towards access works at Coldingham Beach;**

**(d) to award the remainder of the Community Fund (c. £11,973) to Eat, Sleep, Ride towards the “Take the Reins” project; and**

**(e) to not award any funding to Outside the Box.**

**6. CURRENT CONSULTATIONS**

The Area Partnership noted the following consultations were current:

- Mainstreaming Equality in Scottish Borders Council and the Scottish Borders – consultation to close on 7 March 2021.
- Update Supplementary Planning Guidance – Planning Brief – Former Borders College, Galashiels – consultation to close on 31 March 2021.

**7. BERWICKSHIRE LOCALITY PLAN & ACTION PLAN**

It was noted that the Berwickshire Locality Plan and related Action Plan which outlined the priorities for the Berwickshire area were published on the Council website.

**8. RESTON STATION PROJECT**

Mr Barrie Forest, Chairman of the Rail Action Group East of Scotland, and Allan Brooking of Network Rail were at the meeting. Mr Forest explained that the campaign to reinstate Reston Railway Station went back to 1999, with the first meeting held in Reston Village Hall. The full planning application had now been approved and while it had been a long haul, this would help Berwickshire residents to go north and south by train and also bring people into the area. Mr Forest thanked everyone who had supported the campaign which would bring much benefit to Berwickshire. People understood that the construction period would bring some disruption and the only outstanding matter was that of toilet provision, which Network Rail would not provide at an unmanned station. Councillor Rowley paid tribute to Mr Forest’s work, commenting that Scottish Borders Council had contributed £4m to the project. In terms of toilet provision, this was up to Network Rail as it was their land and station. Councillor Hamilton also paid tribute to the hard work and persistence of Mr Forest and the campaign group which would especially benefit young people by opening up access to college, sports, theatres, shops, etc. Mr Forest added that this would also allow young people to stay at home if they wished.

**9. COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**

It was noted that no formal participation or asset transfer requests had been received. There was one informal asset transfer request currently under discussion, but no details of that could be released at the present time.

**10. COMMUNITY EMPOWERMENT FOR AREA PARTNERSHIPS**

The Area Partnership noted the links to information on Community Empowerment on the previously circulated paper.

**11. FIT FOR 2024**

James Lamb, SBC Portfolio Manager, joined the meeting and gave a presentation on the Council’s proposals for Place Making. Rather than engaging on the Built Estates, the focus would be on Service Redesign. This was a more joined-up, collaborative, and participative approach to services, land and buildings, across all sectors within a place, enabling better outcomes for everyone and increased opportunities for people and communities to shape their own lives. Place making would be carried out in four phases, with Phase 1 being preparation and planning (up to July 2021); Phase 2 the initial place making engagement (from August to October 2021); Phase 3 developing the place programmes (September to November 2021); and Phase 4 delivery, monitoring and review (November 2021 into 2022). A workshop would be held at the end of March/beginning of April, to consider alignment, narrative, timescales, themes, governance and best use of resources. During April, high level principles would be drafted, including the criteria for the selection of communities, and initial testing of the engagement plan. Support was being requested from communities for the approach and direction of travel, including making it happen, and linking – over time – Place Planning

with Strategic and Service Planning cycles. Feedback could be given at the meeting or later via email. This linked in very well with the development of the Area Partnership and in response to a question about how this would be prioritised, Mr Lamb confirmed that this would be carried out in all localities and then one or two places would be selected in each locality to take things forward. This was not just the Council but its partners, including South of Scotland Enterprise Agency. Juliana Amaral of BAVS advised that that exercise was already happening in Berwickshire with conversations with communities so it was important to bear that in mind and have joint exercises where possible. Keith Dickinson commented on the workshop and high level plan, and whether a better option would be to support plans at a lower level, which were currently in place or under development, which could feed into a high level plan. It was important that community representatives were involved in the development of the high level plan, rather than having it imposed on communities. Mr Lamb gave assurance that input was being sought from everyone. Councillor Rowley commented that in an ideal world, every village and community would have its own plan and that would be aggregated up. A gate check was in place for each of the 4 phases so the Council would receive a report at each stage for approval before moving on to the next stage. This was a fantastic engagement opportunity. There was also a balancing act between those communities which already had plans in place and these needed to be weighed up as some of them were ready to go. Andrew Mitchell supported the concerns expressed by Keith Dickinson about a top-down approach, referring to the development of the Community Plan and Locality Plan, so it was essential that communities' views were given primacy.

12. **COVID-19**

Links to the NHS Borders website for current updates and Covid support were noted.

13. **NHS BORDERS WELLBEING SERVICE**

The link to the NHS Borders Wellbeing Service was noted.

14. **NHS BORDERS WELLBEING POINT**

The link to the NHS Borders Wellbeing Point was noted.

15. **CARING CONNECTED COMMUNITIES WINTER NEWSLETTER**

The link to the Caring Connected Communities winter newsletter was noted.

16. **NEXT AREA PARTNERSHIP MEETING - AGENDA ITEMS**

No agenda items were raised at the meeting but it was noted that these could be forwarded after the meeting to local Community Councillors, SBC Elected Members or the Communities & Partnership Team.

17. **ANY OTHER BUSINESS**

Juliana Amaral advised that BAVS was creating a directory for emergency food response, community larders, etc. and was currently liaising with others on this.

18. **OPEN FORUM**

No matters were raised.

19. **DATES OF NEXT MEETINGS**

The dates of the next scheduled meetings of the Berwickshire Area Partnership were noted.

***The meeting concluded at 9.30 pm***

# SCOTTISH BORDERS COUNCIL BERWICKSHIRE AREA PARTNERSHIP

MINUTES of the Special Meeting of the  
BERWICKSHIRE AREA PARTNERSHIP  
held Via Microsoft Teams on Thursday, 22  
April 2021 at 6.00 pm

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Present:- SBC Councillors: J. A. Fullarton (Chairman), J. Greenwell, C. Hamilton,  
H. Laing, D. Moffat and M. Rowley  
Other organisations' attendees: J. Amaral (BAVS), J. Anderson (Eyemouth  
CC), J. Brown (Swinton & Ladykirk CC), K. Dickinson (Gavinton, Fogo &  
Polwarth CC), D. Fisher, L. Inglis (Reston & Auchencrow CC), A. Manley  
(Foulden, Mordington & Lamberton CC)A. Mitchell (Duns CC), A. McNeill (A  
Heart for Duns), D. Renton, J. Sutton (Cockburnspath Community).

In Attendance:- Chief Executive, Locality Development Co-ordinator, Strategic Community  
Engagement Officer and Chief Executive.

## 1. **WELCOME**

The Chairman welcomed everyone to the special meeting of Berwickshire Area Partnership which was being held to consider the proposed framework for the Community Fund. The Review Sub-Group had spent a lot of time, hearing feedback and working up the proposals which would be considered. The Chairman thanked the Sub-Group members for their sterling work to achieve transparency and a clear focus for the Fund.

## 2. **BERWICKSHIRE COMMUNITY FUND FRAMEWORK**

2.1 Clare Malster, SBC Strategic Community Engagement Officer, presented the Community Fund Framework which had been put together by the Community and Partnership team to help the Sub-Group in its work. Berwickshire was really far advanced but there were a few outstanding items for consideration.

### (a) **Membership of Assessment Panel**

Keith Dickinson, Chair of the Sub-Group advised that in terms of membership of the proposed Assessment Panel, around 10 was proposed (including 3 SBC Elected Members), although this was not a precise number to allow for flexibility and this could be increased to 11 members. The Chair of the Panel would chair meetings to assess applications to the Fund and then present the findings of the Panel to the Area Partnership for decision. Decisions in the Assessment Panel on recommendations to the Area Partnership on applications to the Fund would be reached by a simple majority with all Panel members having an equal vote, and the Chair having a casting vote if required. A quorum of 5 was suggested for the Panel.

### (b) **Number of Applications**

Keith Dickinson advised that it was proposed a two applications could be made to the Fund within a year by the same Group/organisation.

### (c) **Themes/Priorities**

Keith Dickinson advised that there had been general discussion within the Sub-Group and there was certainly a desire to reference themes/priorities within the Locality Plan, Action Plans and Place Plans once they became available.

### (d) **Communications/website**

Details of the Fund and promotion of the Fund would be carried out principally by SBC Communications team through the Council website and social media accounts. It was anticipated that each organisation would also promote the Fund and provide links to the guidance and application forms.

(e) **Recommendations to the Area Partnership**

Keith Dickinson advised that some applications to the Fund were likely to be recommended for full funding, others for part funding, with some refused or deferred. While the Assessment Panel would work with a checklist/checked sheet, this would be a reference document and not expected to be considered by the Area Partnership. Recommendations from the Assessment Panel would be presented to the Area Partnership for decision with sufficient details to show that the Panel had used a rigorous process in assessing applications. This would ensure applicants had confidence that the process was fair. There would be a summary of the process and how and why the Panel had come to form their view. The Panel would come to a view on how the Fund should be allocated and this could include where applications were justified for funding but there were insufficient funds available. Other sources of funding could be investigated or more funding could be allocated to the Community Fund from the Council during the year. Any award letter of funding would be issued by the Council after the Area Partnership had made its decision.

(f) **Evaluation and Monitoring**

Keith Dickinson advised that the Sub-Group recommended an annual evaluation and it would be better if this was not carried out by the Assessment Panel, although the Assessment Panel could carry out a self-assessment which could be passed on for independent monitoring. The evaluation and monitoring could be carried out by the Area Partnership or another group from within the Area Partnership. Clare Malster also confirmed that there would be an evaluation of each project to ensure that expectations had been met.

- 2.2 There followed discussion on various aspects of the Community Fund. With regard to involving the views of the wider community in considering applications, Keith Dickinson advised that the main route for this was an open invitation for people to join the Panel. The Panel would be meeting in private to consider applications to the Fund, to allow a free exchange of views before coming to conclusion on recommendations. It would be made clear in the guidance for applicants to the Fund that evaluation of projects was mandatory. A summary paper would be provided to the Area Partnership with recommendations from the Assessment Panel and should anyone wish further information or explanation this could either be sought from the members of the Assessment Panel in advance of the Area Partnership meeting or at the meeting itself. Clare Malster confirmed that a communications plan would be developed in conjunction with the Assessment Panel and a year-end report would be provided to the Area Partnership and/or the Council on the funding which had been distributed. Mr Dickinson then thanked all the members of the Sub-Group who had worked very hard over the last few months and been well supported by SBC officers. While the original recommendations from the Sub-Group for a Sub-Committee with full delegated decision making powers had not been taken forward by Council at its meeting in March, the proposals being put forward now for the Assessment Panel were a step in the right direction. It was further agreed that the word "elderly" in the Framework paper would be changed to "older people".

3. **BCF ASSESSMENT PANEL**

Details had been issued of the planned recruitment communication for the members of the Assessment Panel for the Community Fund. Councillor Rowley asked that rather than the submission of a CV and letter, applicants were asked to complete a form in the first instance for a first sift. This would potentially make it easier for people not used to producing CVs and accompanying letters. SBC officers would pick up on this and also provide advice to potential applicants.

4. **BCF APPLICATIONS AND ASSESSMENT**

Copies of Draft Guidance Notes and an Application Form had been circulated. Keith Dickinson advised that there was a lot of cross-referencing between the two documents. Now that there was more money available within the Fund, the maximum grant had been increased to £5,000 from £2,500. The Community Fund Assessment Sheet, also circulated, was new and showed the weightings which were being proposed as part of the assessment process and the eligibility criteria had also been separated out. Applicants had to satisfy this criteria, which would be assessed by SBC Officers, before it could go forward into the full assessment process through the Panel. This would all be published so that applicants would know what they needed to do to go forward for funding.

5. **PROPOSED TIMESCALES**

Consideration was given to the proposed timescale, which seemed a little tight, and Keith Dickinson acknowledged that while applications to the Community Fund should be opened up, and recruitment to the Assessment Panel begin, a little more time was needed to make the necessary appointments and allow some development sessions for the Panel so they all understood the process. It was likely that recommendations from the Assessment Panel on applications would be brought to the September meeting of the Area Partnership for decision. This would still leave time to have 3 tranches of funding.

6. **ANY OTHER BUSINESS**

The Chairman introduced Netta Meadows, the new Chief Executive of Scottish Borders Council, who had been listening in to the meeting. Ms Meadows thanked everyone for the interesting discussion on such an important issue. She intended to dip in to as many of the Area Partnership meetings as possible and if there was anything specific the Area Partnership wished her to talk about then she would be happy to attend. The Chairman welcomed Ms Meadows to the Borders on behalf of the people of Berwickshire.

7. **DATE OF NEXT MEETING**

The next scheduled meeting of the Area Partnership would take place via Microsoft Teams on 20 May 2021 at 6.30 p.m.

***The meeting concluded at 6.50 pm***

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# Berwickshire Funding Table

20 May 2021

Berwickshire Community Fund 2021/2022	
	£
Opening balance as of 01/04/2021 (£276k split per head of population)	£ 50,230.00
<b>Plus</b> 50% of available Local Festival Grant budget	£ 7,030.00
<b>Total available</b>	<b>£ 57,260.00</b>

Less:	
Community Fund & Community Fund Fast Track applications <b>awarded</b> since 01/04/2021	£ -
Community Fund & Community Fund Fast Track applications <b>that are assessed and await decision</b>	£ -
Sub-total	£ -
<b>Funds remaining if assessed applications are successful</b>	<b>£ 57,260.00</b>

Community Fund & Community Fund Fast Track applications <b>still to be assessed</b>	£ -
<b>Potential Overall Position</b>	<b>£ 57,260.00</b>

Summary of Applications					
No.	Date	Organisation Name	Amount	Project	Status
1					
2					
3					
4					
5					
<b>Total</b>			<b>£ -</b>		

To be assessed:					
1					
<b>Total Pending</b>			<b>£ -</b>		

Withdrawn					
1					

Other sources of Grant Funding - Berwickshire			
Grant Type	Available	Awarded	Remaining
Local Festival Grants	£ 7,030.00	£ -	£ 7,030.00
Annual Support Grants (Community Councils)	£ 13,680.00	£ -	£ 13,680.00
SBC Small Schemes	£ -	£ -	£ -
Common Good - Duns & Coldstream	£ -	£ -	£ -
SBC Enhancement Grant	£ -	£ -	£ -
SBC Welfare Grant	£ -	£ 2,500.00	£ -

Agenda Item 10

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